Matrix for ICT contractual clauses and evidence

Arrange requirements and signed evidence points per contract block. Check function and applicability before release.

Legal entity, function and scope

Determine the date, performance and role of responsibility with the own verification identifier.

Evidence of decision

Capture observation, scope and evidence per test step. Clear each open result before release.

What facts and evidence do the decision bear?

Select the information relevant to your criterion. Note version, location and reference to your own process for each document.

Own decision and open order

Contract matrix with assessed scope, open clauses and verified remedy per version.

Transfer the sample case to the own holding

In a critical-function cloud service, the systems include several countries and audit conditions.

Example check	Documented status
Scale A concrete, enforceable reference is covered by each relevant clause and requirement.	
Observation The audit rule is exclusively in a non-binding customer brochure.	
Reasoned follow-up	Capture the deficiency and track it until the actual effective supplement and its release.

Keeping your own deviation and expected effect

What acceptance changes your decision? Determine which own sample and what proof clarify the open question.

Connect test documents, findings and acceptance

Link each sample with a unique identifier. In case of a different activity, replace the criterion by the test position relevant to your job.

Contractually establish the admissibility and conditions of subcontracting

2025/532 · Art. 4 · Track a right of examination from the main contract to the actual underperformance.

Observation and evidence

Specify the observed result, location and status.

Keeping the contract signed complete and accessible

Art. 30 para. 1 · Open the actual signed stand including SLA from the release note.

Observation and evidence

Specify the observed result, location and status.

Correction, follow-up date and release

Determine the finding, the correction responsible, the post-test and the decision with date.