Planning sheet for check dates and change announcements

Connect the rule date and event trigger to the same responsibility and check failed execution.

Legal entity, function and scope

Determine the date, performance and role of responsibility with the own verification identifier.

Tax payable by

Capture maturity and actual completion. Confirm the effect and follow overdue post-tests.

What facts and evidence do the decision bear?

Select the information relevant to your criterion. Note version, location and reference to your own process for each document.

Own decision and open order

A list of events leads from the occasion to test reports and independent monitoring of the effect.

Transfer the sample case to the own holding

The annual plan includes a restore test, an infrastructure change shifts the risk level earlier.

Example check	Documented status
Scale When changing, a separate test order with time limit and verifiable acceptance is created.	
Observation The annual test is still considered to be current, although the platform has changed.	
Reasoned follow-up	Capture the additional test regardless of the year and track the due date until the documented completion.

Keeping your own deviation and expected effect

What acceptance changes your decision? Determine which own sample and what proof clarify the open question.

Connect test documents, findings and acceptance

Link each sample with a unique identifier. In case of a different activity, replace the criterion by the test position relevant to your job.

Add new risks from changes to the valuation

2024/1774 · Art. 3 · Track a new provider dependency until risk release.

Observation and evidence

Specify the observed result, location and status.

Set framework and scope of protection

Art. 6 para. 1?2 · Check whether an essential infrastructure component is connected with an effective protection mechanism.

Observation and evidence

Specify the observed result, location and status.

Correction, follow-up date and release

Determine the finding, the correction responsible, the post-test and the decision with date.